

Village Public Library – *TechAtlas Example*

Technology Plan 7/1/2012 - 6/30/2014

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A. MISSION STATEMENT

The Mission of Village Public Library is to provide area citizens of all ages with access to balanced collections of library materials, technology and services which will serve their educational, cultural and recreational needs. We especially recognize our responsibility to serve as a place for children to discover the joy of reading.

B. VISION STATEMENT

The Village Public Library community will have improved access to enhanced library and information services, provided and facilitated by qualified library personnel, boards, and supporters with the knowledge, skills, abilities and attitudes necessary to provide excellent library and information services. Village Public Library personnel will have appropriate technology to access and deliver online library and information services to the community.

C. TECHNOLOGY INVENTORY - CURRENT AND PROJECTED

Inventory Category	Current Count	Projected - 2012
Networks		
Computers		
[no type specified]	7	
Peripherals		
Copier	2	
Fax Machine	1	
Laser Printer	2	
Internet Connections		
T-1	1	
Telecommunications		
Touch Tone Handset	3	
Cordless	1	
Cell Phone	1	

TDD	1	
FAX	1	
Software Subscriptions		

D. GOALS AND OBJECTIVES

- **Goal: Maintain a secure computing environment to protect our staff and patrons.**
 - Objective: Install virus protection software on every computer.
Evaluation: Fewer virus infections.
 - Activity: Purchase Norton. (Deadline: 11/30/2012)
- **Goal: Ensure that staff are comfortable and competent to assist patrons with use of eReaders.**
 - Objective: Buy a selection of various models of eReaders. (Deadline: 10/31/2012)
 - Objective: Determine training classes and/or workshops available. (Deadline: 10/31/2012)
- **Goal: Create a technology replacement schedule, with cost estimates and timelines.**
 - Objective: Review current age and specifications of library computers. (Deadline: 12/31/2012)
 - Objective: Project anticipated computing needs for the next three years. (Deadline: 12/31/2012)
- **Goal: Improve, maintain and update the library website and Facebook page.**
 - Objective: Staff will update the website with new pages as needed to improve the ease of navigation for users and to add features as decided.
 - Objective: The Facebook page will be maintained and used for promotion of library events and activities and also be current and up to date so patrons may interact with library staff.

E. PROFESSIONAL DEVELOPMENT STRATEGY

The Library will encourage and support staff pursuing ongoing personal professional development The Library provides annual technology in-service training to all staff. All staff are provided time to attend courses offered by the Nebraska Library Commission and the local Community College.

F. BUDGET

	2012
Goal: Improve, maintain and update the library website and Facebook page.	
Objective: The Facebook page will be maintained and used for promotion of library events and activities and also be current and up to date so patrons may interact with library staff.	\$0
Objective: Staff will update the website with new pages as needed to improve the ease of navigation for users and to add features as decided.	\$0

Goal: Create a technology replacement schedule, with cost estimates and timelines.	
Objective: Project anticipated computing needs for the next three years.	\$0
Objective: Review current age and specifications of library computers.	\$0
Goal: Ensure that staff are comfortable and competent to assist patrons with use of eReaders.	
Objective: Buy a selection of various models of eReaders.	\$400
Objective: Determine training classes and/or workshops available.	\$0
Goal: Maintain a secure computing environment to protect our staff and patrons.	
Objective: Install virus protection software on every computer.	\$200
Annual Total	\$600

Budget Categories

	2012
Unassigned	\$0
Computer Hardware	\$400
Maintenance	\$0
Software	\$200
Staffing	\$0
Annual Total	\$600

Funding Sources

	2012
Unassigned	\$0
City	\$200
E-rate	\$0
Friends of the Library	\$400
State	\$0
Annual Total	\$600

G. EVALUATION PROCESS

- The library staff will monitor computer and other equipment usage, through scheduling records and observations.
- The library will continue monitoring its monthly, daily and hourly web page usage statistics as made available by the service provider.
- The director will oversee the implementation of the technology plan and its evaluation.
- The plan will be reviewed annually with the Technology Committee and its accomplishments reported to the Library Board.